

Public Library InterLINK

BOARD OF DIRECTORS MEETING

Date: Tuesday, May 30, 2017 Time: 5:00 p.m.
Location: Burnaby Public Library – Metrotown Branch
3rd Floor Board Room – 6100 Willingdon Avenue, Burnaby

MINUTES

Present:	Ted Benson	BIPL (arrived 5:18 pm)
	Katy Alkins-Jang	BPL
	Jane Duber	LALA
	Kathy Siedlaczek – <i>Board Vice-Chair</i>	NWPL
	Colleen MacMillan	NVDPL (arrived 5:10 pm)
	Meg Gallup	PemPL (by teleconference)
	Pat Merrett	PMPL
	Jordan Oye	RPL (by teleconference until 6:44 pm)
	Ann Hopkins	SecPL (left 6:22 pm)
	David Gayton	SqPL
	Greg Down – <i>Board Chair</i>	SL
	Raji Mangat	VPL
	Ron Shimoda – <i>Board Treasurer</i>	WVML
	Paul Tutsch	WhPL (by teleconference until 7:36 pm)
	Michael Burris – <i>Executive Director</i>	InterLINK
	Allie Douglas – <i>Recording Secretary</i>	InterLINK
Guest:	Dr. Ken Haycock	Ken Haycock & Associates
Regrets:	Sandra Hochstein	CPL
	Clr. Chuck Stam	FVRL
	Ian Bateson	NVCL
	Rob Martin	GibPL

050. Call to Order

G. Down welcomed everyone and called the meeting to order at 5:03 p.m. Board members introduced themselves.

100. Approval of Agenda

MOTION: P. Merrett moved and K. Alkins-Jang seconded

“THAT the Agenda be approved as circulated.”

CARRIED

200. CONSENT AGENDA

- 201. Board Minutes, March 28, 2017
 - 202. Reports
 - 202.1 Executive Director Report
 - 202.2 Unaudited InterLINK Financial Statements Jan. – Mar. 2017
 - 202.3 InterLINK Circulation Statistics Jan. – Mar. 2017
- For information
- 203. Draft AAG minutes, May 5, 2017
 - 204. Draft GPC minutes, May 18, 2017

MOTION: D. Gayton moved and K. Siedlaczek seconded

“THAT the Consent Agenda be approved as circulated.”

CARRIED

300. SPECIAL BUSINESS

- 301. Dr. Ken Haycock - Advocacy and Influence

Dr. Haycock gave a presentation called Influence at Work: the Power of Persuasion. Dr. Haycock spoke to the Board on influence, both on how InterLINK board members can more effectively exert influence to ensure InterLINK's sustainability and more generally how libraries can advocate to their funders. Dr. Haycock reviewed InterLINK's vision, mission, and values and asked if these were reflected in the work of InterLINK. InterLINK's unique value proposition was discussed. If InterLINK is a critical part of the library ecosystem, how is this demonstrated? Who needs to understand the value of InterLINK's services? Who do we need to be influencing? InterLINK Board members require the tools that allow them to speak with authority to those who provide InterLINK's funding. Dr. Haycock's final point was that the relationship is the message.

Board members continued to discuss after Dr. Haycock left the meeting and all agreed the talk was timely and provocative.

400. CONTINUING BUSINESS

- 401. Governance and Planning Committee 2017 Priorities

K. Siedlaczek spoke to this item, noting that the Governance and Planning Committee met on May 18 to review the committee's priorities for the remainder of 2017. Those priorities are the InterLINK Agreement, the Strategic Plan Review, the Board Self-Evaluation Process and Policy Development. The Policies to be created this board year are: Procurement, Risk Management and the InterLINK Personnel manual.

- 402. InterLINK Agreement (distributed via email prior to meeting)

The current InterLINK Agreement has been in place since 2001. After the Governance Manual was created, the InterLINK Agreement needed to be revised, as there was a lot of duplication in the two

documents. There have been several drafts, and after this most recent revision, the Governance and Planning Committee is making a recommendation that it go to the Libraries Branch for review.

MOTION: K. Siedlaczek moved and R. Shimoda seconded

“THAT the Board of Directors of Public Library InterLINK review the draft InterLINK Agreement and approve its onward transmittal to the Libraries Branch for their consideration and comment

AND

THAT after Libraries Branch feedback is received and incorporated a lawyer reviews the draft agreement

AND

THAT a final vote recommending approval the InterLINK Agreement by member libraries take place at the InterLINK Board meeting on September 26, 2017.”

CARRIED

403. Board development opportunities

M. Burriss noted that one of the deliverables in the 2017 Operations Plan was offering development opportunities for the Board. This led to the Haycock presentation. M. Burriss requested feedback from the board on what other development opportunities they would find useful. This connects to conversations he has had with Barbara Kelly of the BC Library Trustees Association, and also ties to Dr. Haycock’s presentation. The topic “Are we living our values?” was suggested.

500. NEW BUSINESS

501. InterLINK Report to Members

M. Burriss spoke to this item. The draft report was distributed to Board members by email prior to the meeting. The plan is to update this report annually by the end of May.

Once the final edits are made to this year’s report, a printable PDF will be distributed and provided on the InterLINK website; at the suggestion of the board, InterLINK will also create a one-page printable summary of the report.

502. Member library presence at Pacific National Exhibition (PNE) 2017

M. Burriss spoke to this information item. One of the PNE’s focuses is literacy; VPL has had a reading tent on site at past events, so the PNE approached InterLINK to see if there was potential for a partnership. The tentative plan is for a partnership to hold Library Card Day, where a discount would be provided at the gate for anyone showing a library card. We are hoping to have staff representatives from many

libraries on that day. Planning for the day will most likely be tasked to the Youth Services Committee. It was suggested that there might be a role for Library Champions from NewToBC.

503. November Board meeting date:

M. Burris requested that the November 28th Board meeting be moved to December 5, due to the Project LLEAD residential institute taking place the week of the 28th. There were no objections to this change.

504. Lifespan of Print Books vs. eBooks (via email)

G. Down provided an information sheet by email and spoke to this item. Board members are also wondering if there is an opportunity for consortial purchasing of eBooks. M. Burris will take this to the AAG and get their feedback.

600. IN CAMERA

MOTION: K. Siedlaczek moved and R. Shimoda seconded

“THAT the InterLINK Board move to In Camera.”

CARRIED

Michael Burris and Allie Douglas left the meeting at 7:18 pm.

MOTION: K. Siedlaczek moved and R. Shimoda seconded

“THAT the InterLINK Board move out of In Camera and back to regular session.”

CARRIED

Michael Burris and Allie Douglas returned to the meeting at 7:31 pm.

700. AROUND THE BOARD

Members of the Board participated in a roundtable discussion to update other Board members on issues and events at each InterLINK library. Topics included: Appearances by the Governor-General of Canada at the Whistler Public Library and at VPL Central, renovation projects at a number of member libraries, new Branches and construction projects in Vancouver, Surrey and Bowen Island, new websites at VPL and PMPL, WVML receiving an Access4All Barrier Buster accessibility grant from the Rick Hansen Foundation, continuing TRC activities in Lillooet, and NVDPL being the recipient of two awards from the American Library Association.

**800. DATE OF NEXT MEETING: Tuesday, September 26, 2017
BPL – Metrotown Branch
5:00 p.m.**

900. ADJOURNMENT

C. MacMillan moved adjournment at 7:50 p.m.

Minutes approved Sept. 26, 2017: _____
G. Down, Board Chair