

Public Library InterLINK

BOARD OF DIRECTORS MEETING

Date: Tuesday, September 24, 2019 Time: 5:00 p.m.
Location: Burnaby Public Library – Metrotown Branch
3rd Floor Board Room – 6100 Willingdon Avenue, Burnaby

DRAFT MINUTES

Present:	Michael Penny	BIPL
	Chris Dong	BPL
	Sandra Hochstein	CPL
	Gayle Martin	FVRL
	Joy Bradbury	GibPL
	Jane Duber	LALA (by teleconference)
	Naomi Perks	NWPL
	Ian Bateson	NVCL (Vice Chair (CHAIR for meeting))
	Gerald Baier	NVDPL (by teleconference until 7:22 pm)
	Tracy Graham	PemPL – Alternate (by teleconf. until 7:10 pm)
	Bill Lawrie	PMPL
	Traci Corr	RPL (by teleconference)
	Susan Egerman	SecPL (until 7:22 pm)
	Molly Loudon	SqPL (by teleconference until 6:46 pm)
	Greg Down	SPL (Chair) (by teleconference)
	Harlan Pruden	VPL (arrived at 5:11 pm)
	Ron Shimoda	WVML (Treasurer)
	Kathleen Graham	WhPL
	Michael Burris – Executive Director	InterLINK
	Allie Douglas – Recording Secretary	InterLINK

Regrets:

050. Call to Order

I. Bateson welcomed everyone and called the meeting to order at 5:01 p.m., and participants introduced themselves.

100. Approval of Agenda

MOTION: R. Shimoda moved and B. Lawrie seconded

“THAT the agenda be approved as circulated.”

CARRIED

200. CONSENT AGENDA

- 201. Board Minutes, May 28, 2019
 - 202. Correspondence
 - 202a. From Libraries Branch re: Operating Grant
 - 202b. From VPL re: Compensation
 - 202c. From PMPL re: Compensation
 - 202d. From WVML re: Compensation
 - 202e. To Libraries Branch re: Operating Grant
 - 203. Circulation Statistics, January-June, 2019
 - 204. Unaudited Financial Statements, January-July, 2019
 - 205. Reports
 - 205.1 Executive Director Report
- For information
- 206. Draft AAG minutes, September 6, 2019

MOTION: R. Shimoda moved and N. Perks seconded

“THAT the consent agenda be approved as circulated.”

CARRIED

300. CONTINUING BUSINESS

- 301. Funding Review

M. Burris spoke to this item, which has come up several times in the past, and is a deliverable on the 2019 Operations Plan. As noted in his report the funding review focused on the assessment of member levies and the annual grant to the Vancouver Public Library (VPL). A working group was created to review these items. Both the working group and the AAG found consensus on changing member levies, but neither came to a consensus on whether or not changes should be made to the grant made to VPL by other InterLINK member libraries. He noted that his report to the AAG presented two staff recommendations, which were moved, discussed and voted on. The first motion, regarding phasing out the VPL grant was defeated. The second motion, regarding assessing all member libraries at 100% of population, was passed. M. Burris noted that these recommendations were also in his report to the Board.

During the Board discussion there were arguments made on both sides regarding the grant. Those who favoured continuing the grant generally saw it as a philosophical argument for supporting shared resources that VPL has traditionally provided, which in many cases are unique to VPL, but are available to patrons of all InterLINK libraries, and in some cases the entire province. Those who favoured discontinuing the grant felt that the value would be better spent on their library’s own internal priorities, and that other libraries now have unique collections that are not getting the same support as VPL. VPL noted through their staff and Board member that there would be an impact on services.

MOTION: R. Shimoda moved and N. Perks seconded

“THAT member levies for all InterLINK libraries be calculated at the full population amount. The implementation of this change will be effective with the 2021 InterLINK budget and will be spread over three years (2021-2023).”

CARRIED

MOTION: R. Shimoda moved and G. Martin seconded

“THAT the \$100,000 grant paid annually to the Vancouver Public Library by the remaining 17 member libraries be discontinued. The implementation of this change will be effective with the 2021 InterLINK budget and will be spread over three years (2021-2023).”

CARRIED

302. 2019 Operations Plan Review

M. Burris spoke to this. The goal for the reformatting was to make the Operations Plan more legible. The goal for November is to bring the draft for 2020. Board members noted that it is much easier to read.

303. Strategic Planning Process – Feedback

M. Burris and I. Bateson spoke to this. They are seeking any additional feedback. A draft Strategic Framework will be developed for review by the Governance and Planning Committee. Board members asked about Library Day at the PNE. M. Burris noted that there are some challenges working with a huge organization like the PNE, and there are sometimes changes that are involuntary for InterLINK. Due to the weather, the gate count dropped by 45% but the library card using public went up by 18%. People were excited to see their libraries represented, and to see the amazing things libraries are doing.

304. Board Self Evaluation

M. Burris spoke to this and reminded Board members that this is the updated questionnaire based on feedback during the 2018 process (the original questionnaire was developed by Dalhousie University). It will be sent as a survey that can be filled in in print or online.

It is hoped that the results can be discussed at the December meeting.

305. Board Development

M. Burris spoke to this. The skills inventory done earlier this year identified Advocacy as the topic for a Board development session. M. Burris has some ideas for a speaker but also wanted to ask if there's someone in your community who you would recommend. If there is a new topic that has come up, the Board can consider it, but would also need a speaker recommendation.

There was also a suggestion of Reconciliation as a topic; during the discussion it was noted that AAG members may also be a valuable resource for this, to ensure that there is action, not just intention.

400. NEW BUSINESS

401. Library Day at the Fair at PNE – Update

M. Burris provided an update on Library Day at the PNE during the Strategic Planning Feedback (item 303).

402. Succession Planning (added to agenda)

I. Bateson spoke to this item and noted that in 2020 the InterLINK Board Chair and Vice Chair are both stepping down. The Treasurer is willing to serve again at this point. Please get to member libraries and talk to them about needing leaders. M. Burris will work on a document showing the expectations for the roles. It's hoped that InterLINK representatives can convey to their boards that it would be useful to have someone who will be on the InterLINK Board for a few years, and who has certain types of experience.

403. InterLINK Year in Review (added to agenda)

M. Burris distributed a Year in Review document that has a snapshot of pertinent facts about InterLINK's recent activities. This will also be distributed by email.

500. IN CAMERA

There was no In Camera business.

600. AROUND THE BOARD - This is an opportunity for members of the Board to update other Board members on issues/events at their own library.

Around the table topics included support for the \$20 million in 2020 campaign, the search for a new library director in West Vancouver, efforts to add indigenous artwork in a number of libraries, a number of fundraising efforts, increased program attendance, Summer Reading Club activities and awards ceremonies, the completion of renovations and the grand re-opening in New Westminster, the 10th anniversary of Burnaby's Tommy Douglas Branch, planning for new branches in Vancouver, Surrey and Burnaby and Port Moody's advocacy for a new library space, strategic planning, Surrey's YA writing contest, excellent press coverage in Whistler, loaning of Seasonal Affective Disorder lamps and dementia kits in Sechelt and Vancouver's meeting room policy work.

700. ADJOURNMENT

H. Pruden moved adjournment at 7:35 p.m.

**DATE OF NEXT MEETING: TUESDAY, December 3, 2019 at BPL – Metrotown Branch
Regular Meeting – 5:00 p.m. followed by Wine and Cheese Reception**