

Public Library InterLINK

BOARD OF DIRECTORS MEETING

Date: Tuesday, May 26, 2020 Time: 5:00 p.m.
Location: Videoconference via Zoom

MINUTES

Present:	Michael Penny	BIPL
	Chris Dong	BPL
	Natasha Knox	CPL
	Joy Bradbury	GibPL
	Jane Duber	LALA
	Norah Andrew	NWPL
	Stephen Smith	NVCL
	Barb Lawrie	NVDPL
	Carmen Praine	PemPL
	Bill Lawrie	PMPL
	Traci Corr	RPL
	Garry Nohr	SecPL
	Molly Loudon	SqPL
	Harlan Pruden	VPL
	Ron Shimoda	WVML
	Josie Chuback	WhPL
	Michael Burris – Executive Director	InterLINK
	Allie Douglas – Recording Secretary	InterLINK
Regrets:	Danny Plecas	FVRL
	Moninder Singh	SPL
Guests:	Annette DeFaveri	BCLA (until 6:05 pm)
	Parveen Somji	NVCL - alternate

Chair J. Chuback began the meeting by acknowledging that board members are all in their home communities, living, working, and playing on their respective First Nations' lands and this acknowledgement is for the Board to be mindful and remember.

050. Call to Order

J. Chuback welcomed everyone and called the meeting to order at 5:02 p.m., and participants introduced themselves.

100. Approval of Agenda

Two items were added to the agenda: Item 302, Recognition of Executive Director, Michael Burris, and Item 404, Board Mentorship.

MOTION: W. Lawrie moved and C. Dong seconded

“THAT the agenda be approved as amended.”

CARRIED

200. CONSENT AGENDA

- 201. Board Minutes, March 30, 2020
- 202. Reports
 - 202.1 Executive Director Report
 - 202.2 Unaudited InterLINK financial statements (Jan – Mar. 2020)
 - 202.3 InterLINK Statement of Financial Information (SOFI)
- 203. Information Items
 - 203.1 Draft AAG Minutes, May 1, 2020
 - 203.2 Draft GPC minutes, May 14, 2020

MOTION: N. Andrew moved and S. Smith seconded

“THAT the consent agenda be approved as circulated.”

CARRIED

300. SPECIAL BUSINESS

- 301. Annette DeFaveri, BC Library Association

J. Chuback introduced A. DeFaveri, who has been the Executive Director of the BC Library Association (BCLA) since 2012, and previously held positions at the Libraries Branch, Vancouver Public Library, and the Working Together Project. J. Chuback noted that A. DeFaveri was asked to speak to the Board about advocacy and influence. A. DeFaveri explained that she wanted to focus on what she has learned informally about advocacy while in those positions, firstly advocating for libraries in general, and secondly, for the Library Partners group, which includes the BCLA, the Association of BC Public Library Directors, the BC Library Trustees Association, and the BC Libraries Coop. Her primary lessons were: the need to be politically informed; the need to use the language of the current government; and the need to be prepared to shape information to ensure that it meets the goals and objectives of the current government.

This means seeking out information such as policy papers, service plans, and mandate letters, and using these to understand in depth what the current government priorities are. It is important to watch for shifts, both profound and subtle, around government priorities, and to use their language to match library work to the priorities. It is easier to communicate with elected members using the same words.

It is important to use the government’s language in two ways – first, when describing library achievements, they can be shown as significant because they support specific goals of government. Second, when writing proposals or requests, it is important that the request resonates. Finally, when asked to tell a story or narrative, ensure that it is carefully prepared and edited so it resonates with the thinking of the current government.

A. DeFaveri also talked about the work being done by the Library Partners Group. One of the reasons the group has worked very well together is because as a group they decided at the beginning, that they weren’t advocating individually, they were going to talk about public libraries as a single entity. This work has resulted in the recent announcement of a one-time increase in library funding for 2020 of \$3 million. As a group, the Partners learn more every month, and will continue to learn, and to be more effective advocates.

J. Chuback thanked A. DeFaveri for speaking.

302. Recognition of InterLINK Executive Director

J. Chuback spoke to this. June 1 is M. Burris’s twelve year anniversary with InterLINK, and because the InterLINK Board is cyclical, Board members may not realize how long he has been at InterLINK and what he is doing in the background. On behalf of the Board, she wanted to say good work and thank you to M. Burris. Board members shared their appreciation.

M. Burris noted that he is lucky to work with so many others in the community, both Board members and partner organizations like the BC Library Association, and these connections make the job a pleasure.

400. CONTINUING BUSINESS

401. Fall Board Development Session

M. Loudon spoke to this item, the Governance and Planning Committee (GPC) met on May 14 and discussed the upcoming Board development session, which will focus on Reconciliation, as that was identified in the Board Skills assessment as a main area for increased awareness.

She thanked the GPC members N. Knox, B. Lawrie, H. Pruden, J. van Dyk (Director, NVDPL), and J. Chuback for their great discussion and meeting. H. Pruden and B. Lawrie have kindly offered to facilitate a Board session about moving from truth to reconciliation. It is hoped that this can be the start of a conversation InterLINK members can take back to member libraries, and that can also be the starting point in an ongoing journey.

Motion: M. Loudon moved and N. Knox seconded

“THAT The board development session on Reconciliation be scheduled for the September Board meeting.”

CARRIED

402. InterLINK Polices – M. Loudon
402.1 Records Management

AT the GPC meeting, the members made a recommendation that the Board approve the updated Records Management Policy. This is to ensure that InterLINK fits into the Immigration, Refugees & Citizenship Canada requirements for NewToBC.

Motion: M. Loudon moved and S. Smith seconded

“THAT the Board of Directors of Public Library InterLINK approve the updated Records Management Policy.”

CARRIED

403. 2020 Operations Plan Update - M. Burriss

M. Burriss spoke to this – because the Board does not meet in Summer, the May meeting includes an update, and in the Fall, discussion will start around 2021. He noted that many activities have been impacted by the COVID-19 emergency, but that that the Federation has been able to pivot to providing a number of services online. Resource sharing has borne a huge impact, but it is hoped the InterLINK driver will be back to work soon. InterLINK office staff are currently taking turns working in the office.

404. Mentors & Mentees.

J. Chuback wanted to take the opportunity to remind people to get in touch with Michael if they are interested in being a mentor or mentee.

500. New Business

There was no new business.

600. IN CAMERA

There was no in-camera session.

700. AROUND THE BOARD - This is an opportunity for members of the Board to update other Board members on issues/events at their own library.

J. Chuback wanted to acknowledge the challenging situation for staff and trustees, and noted that it is excellent to see libraries sharing and talking. She appreciates that kind of collaboration & leadership by library directors and staff. Please pass along InterLINK’s recognition of that and how they support each other.

Around the table topics focused on COVID-19, especially plans for the resumption of certain services, curbside pickup services and virtual programming. Some of the topics noted were the elimination of

finer at north Vancouver City, home tech service on the North Shore, increased use and availability of library Wi-Fi, Pemberton's print from home service, Vancouver's public survey that had 6,000 responses, the continued availability of Bowen Island's "med shed" service, and a new chief librarian starting at Sechelt in August.

800. ADJOURNMENT

S. Smith moved Adjournment at 7:02 p.m.

DATE OF NEXT MEETING: TUESDAY, Sept. 29, 2020, 5:00 pm – Most likely via Zoom.