

# Public Library InterLINK

## BOARD OF DIRECTORS MEETING

Date: Tuesday, April 8, 2014 Time: 4:30 p.m.

Place: Burnaby Public Library - Metrotown Branch – 3<sup>rd</sup> Floor - Board Room  
6100 Willingdon Avenue, Burnaby

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### ORIENTATION NOTES

<b>Present:</b>	Maureen Nicholson	BIPL - Alternate
	Sharon Freeman – <i>Chair</i>	BPL
	Sheila Pierce	BPL - Alternate
	Sandra Hochstein	CPL
	Rob Martin	GibPL- Alternate
	Dale Lauber – <i>Vice Chair</i>	NWPL
	Kathy Siedlaczek	NWPL – Alternate
	Ian Bateson	NVCPL
	Errin Morrison	PMPL
	Rosario Passos	PMPL - Alternate
	Dan Fivehouse	SecPL (arrived 5 p.m.)
	Ann Hopkins	SecPL – Alternate
	Ann Van Rhyn	SPL – Alternate (arrived 5 p.m.)
	John Schaub – <i>Treasurer</i>	VPL
	Kyla Epstein	VPL - Alternate
	David Carter	WVML- Alternate
	Edel Toner-Rogala – <i>Administrator</i>	BPL
	Michael Burris – <i>Executive Director</i>	InterLINK
	Rita Avigdor – <i>Recording Secretary</i>	InterLINK

Sharon Freeman called the meeting to order at 4:30 p.m. and welcomed all attendees. Everyone went around the table and introduced themselves. She thanked everyone for attending the Orientation and turned the presentation over to Michael Burris, InterLINK Executive Director.

Michael Burris took the floor and spoke to his slide presentation which included “Why InterLINK; Who we are; and InterLINK’s Mission Statement.” He noted that InterLINK benefits member libraries through resource sharing, consortial purchasing, collaborative programs and information sharing. Working collectively where it makes sense allows member libraries to concentrate on programs and services that highlight each library’s uniqueness. M. Burris spoke to some of the highlights of the collaborative programs that InterLINK offers such as the Teen Reading Club, Just Ask Chat Service and the NewToBC Program.

He addressed InterLINK’s Values: Autonomy, Collaboration, Equality, Accountability and Respect and noted that they are core to everything that InterLINK undertakes.

Michael Burris also spoke to InterLINK’s funding and to the InterLINK Compensation formula. He reviewed the revenues and explained the major expense categories for 2014:

- Operating Expenses - \$628,298 (44.7%)
- Resource Sharing Compensation - \$451,458 (32.2%)
- New to BC funding - \$102,850 (7.3%)
- Audiobook Program - \$121,000 (8.6%)
- VPL Reference Service - \$100,000 (7.2%)

The InterLINK operating costs are funded by membership levies that are based on a per capita formula that uses the latest Libraries Branch population numbers. The resource-sharing compensation of \$451,458 for the 2013 lending year was comprised of:

- \$362,000 - paid from the InterLINK budget at 40 cents per net loan
- \$89,458 - paid by those libraries that borrow more items than their home libraries lend at 10 cents per net loan

Michael Burris explained that net lenders derive revenue from the compensation formula but he also noted that InterLINK benefits net borrowers as InterLINK gives the residents of our member libraries access to a collection many times the size of the collection of their “home library”.

Michael Burris spoke about the InterLINK Board structure and its responsibilities and duties. He explained that the Board has three standing committees: Finance Committee; Planning Committee and the Personnel Committee. He gave a brief overview of the responsibilities of the three committees. He also spoke to the role of the Administrators’ Advisory Group (AAG) and explained that the AAG is a sounding board and advisory group to the InterLINK Board.

M. Burris spoke to the InterLINK staff structure and the staff duties. He explained “Why InterLINK Works”, noting that it is mainly due to the commitment of member libraries to InterLINK’s mission and values.

In summary, Michael Burris gave an overview on “How an InterLINK Board Member can make a difference”

A brief question and answer period followed.

Sharon Freeman thanked board members for attending. She explained that a few years ago the InterLINK Board passed a motion at this table recommending that members of the Board give consideration to staying on the InterLINK Board for more than a year in order to provide continuity. She noted that members should try to make a commitment to the InterLINK Board for a couple of years.

The Orientation adjourned at 5:15 p.m.